

Selby District Council



Minutes

Executive

Venue: Council Chamber - Civic Centre, Doncaster Road, Selby, YO8 9FT

Date: Thursday, 9 September 2021

Time: 4.00 pm

Present: Councillors R Musgrave (Chair), C Lunn, D Buckle and T Grogan

Also Present: Councillors W Nichols and R Packham

Officers Present: Janet Waggott (Chief Executive), Dave Caulfield (Director of Economic Regeneration and Place), Suzan Harrington (Director Corporate Services and Commissioning), Karen Iveson (Chief Finance Officer (s151)), Glenn Sharpe (Solicitor), Aimi Brookes (Contracts Team Leader), Stephanie Dick (Economic Regeneration and Projects Lead), Julian Rudd (Head of Economic Development and Regeneration), Duncan Ferguson (Regeneration Manager), Michelle Dinsdale (Senior Policy and Performance Officer), Peter Williams (Head of Finance), June Rothwell (Head of Operational Services), Leanne Cahill (Communications Officer) and Palbinder Mann (Democratic Services Manager)

NOTE: Only minute numbers 110 to 116 and 118 are subject to call-in arrangements. The deadline for call-in is 5pm on Tuesday 21 September 2021. Decisions not called in may be implemented from Wednesday 22 September 2021.

Apologies for absence were received from Councillor Mark Crane.

107 MINUTES

The Committee considered the minutes from the meeting on Thursday 8 July 2021.

RESOLVED:

To approve the minutes of the meeting held on Thursday 8 July 2021.

108 DISCLOSURES OF INTEREST

There were no disclosures of interest.

109 CHURCH FENTON NEIGHBOURHOOD DEVELOPMENT PLAN 2020-2027 (CFNDP)

The Lead Executive Member for Place Shaping presented the report which sought approval that the Church Fenton Neighbourhood Development Plan be made part of the Development Plan for Selby District following a positive outcome of the referendum held on 3 August 2021.

The Executive was informed that 88% of the people voting had voted in favour of the Neighbourhood Development Plan.

RESOLVED:

To recommends that Council formally makes the Church Fenton Neighbourhood Development Plan 2020-2027 as part of the Development Plan for Selby District following the positive outcome of the referendum held on 3 August 2021.

REASON FOR DECISION:

The Executive is asked to agree the recommendation to enable the Church Fenton Neighbourhood Development Plan to be made part of the statutory Development Plan under the provisions of s38A of the Planning and Compulsory Purchase Act 2004 (as amended) which requires that the Council must adopt or 'make' the Neighbourhood Plan if more than half of those voting have voted in favour of the Plan.

110 REPORT ON THE OUTCOMES OF THE CHANGE TO WHEELED BINS FOR RECYCLING

The Lead Executive Member for Health and Culture presented the report which appraised the Executive of the positive outcomes of the decision in September 2019 to implement a wheeled bin recycling service.

The Lead Executive Member for Health and Culture praised the work of officers in the implementation of the new service and reported that following benchmarking with other authorities in the North Yorkshire area, it had the highest increase in dry recycling tonnage.

In response to a query concerning the shortage of Heavy Goods Vehicle (HGV) drivers, the Contracts Team Leader explained that Urbaser had trained extra people as drivers in the event there was a shortage of drivers however this had not been an issue to date.

RESOLVED:

To note the contents of the report and the success of the new service.

REASON FOR DECISION:

For the Executive to understand the positive outcomes of the decision in September 2019 to implement a wheeled bin recycling service from April 2020.

111 PLACES AND MOVEMENT STUDY

The Lead Executive Member for Communities and Economic Development presented the report which updated the progress of the Places and Movement Study and recommended next stages of work.

Discussion took place on the proposals including ensuring the results of the study were received and that evidence was needed to back any proposals up.

In response to a query concerning small Highways changes, it was explained that these needed to be taken up with North Yorkshire County Council.

RESOLVED:

- i) To note the progress of the study and outcomes of public consultation.**
- ii) To endorse the findings of the study, as presented in a draft strategy document and accompanying technical report.**
- iii) Agree to contribute up to £80k towards the next stage of the study (as detailed in Section 5 of this report), to be commissioned jointly with North Yorkshire County Council.**

REASON FOR DECISION:

The identified projects for Selby and Sherburn now require further refinement following consultation to develop schemes that are bid ready for future funding opportunities. Delivering these schemes would enable centres to transform their experience for residents and visitors, improving their quality of place and reducing the impact of poor air quality and congestion in key locations. The centres would be safer and more attractive, particularly for pedestrians and cyclists.

112 TOWN CENTRES REVITALISATION PROGRAMME

The Lead Executive Member for Communities and Economic Development presented the report which outlined how the budget would be allocated to a pipeline of capital-based projects using outline budget estimates from the funding agreed for town centre revitalisation from the Programme for Growth.

In response to a query concerning the grant funding scheme policy, it was explained that work was currently progressing on this.

Discussion took place on how business cases for proposals would be considered and ensuring the financial figures were accurate. The Executive was informed that the recommendation was for delegated authority to approve business cases for projects to the Director of Economic Regeneration and Place in conjunction with the Lead Executive Member for Communities and Economic Development. Additionally, it was noted that should project costs increase through established budget, then the Executive would refer those projects to Council for consideration.

RESOLVED:

- 1) To approve the projects list and proposed budget allocation to each project.**
- 2) To approve delegation to progress and deliver the identified projects to the Director of Economic Regeneration and Place in conjunction with the Lead Executive member for Communities and Economic Development, S151 and Solicitor to Council subject to budget, with no revenue consequences. If, through the Business Case process, project costs increase beyond established budgets,**

Executive will refer approval to Council.

REASON FOR DECISION:

The three main centres in Selby District are a strategic priority for regeneration. Approval of the priority projects detailed below, establishes the programme of revitalisation activity within our three main centres. Projects will be delivered in partnership with the key stakeholders for each project.

113 SELBY DISTRICT COUNCIL ANNUAL REPORT 2020-21

The Lead Executive Member for Place Shaping in the absence of the Leader of the Council presented the report which asked the Executive to agree the contents of the Annual Report for 2020/21.

The Lead Executive Member for Place Shaping thanked officers and members for their work during 2020/21.

RESOLVED:

To agree the content of the attached Annual Report 2020/21.

REASON FOR DECISION:

The Executive is asked to approve publication of the annual report in order for it to be used as a document to explain how the Council has performed and used its money; this also enables the Council to use information within the report to support a range of other public and internal communications.

114 CORPORATE PERFORMANCE REPORT - QUARTER 1, 2021-22 (APRIL TO JUNE)

The Lead Executive Member for Place Shaping in the absence of the Leader of the Council presented the report which provided a progress update on the delivery of the Council Plan 2020-23 as measured by a combination of progress against priority projects/high level actions and performance against key performance indicators.

A query was raised regarding the performance indicators relating to housing repairs and planning. The Lead Executive Member for Place Shaping reported that the performance indicator relating to housing repairs was positive and that the figure should be shared with all Members so they were aware.

With regard to the performance indicator relating to planning, the Lead Executive Member for Place Shaping reported that there was a backlog of planning applications due the increase in the number of planning applications submitted however improvements to the figures had been made.

RESOLVED:

To note and approve the report.

REASON FOR DECISION:

The reporting of performance data enables the Council to demonstrate progress on delivering the Council Plan Priorities to make Selby District a great place.

115 FINANCIAL RESULTS AND BUDGET EXCEPTIONS REPORT TO 30TH JUNE 2021

The Lead Executive Member for Finance and Resources presented the report which outlined the financial results and budget exceptions to 30th June 2021.

Discussion took place regarding the Programme for Growth and it was emphasised that implementation of the projects listed in the programme was important to ensure the Council moved forward.

A query was raised regarding the figure relating to car parking income which was expected to be £55k below budget. The Head of Operational Services explained that it was difficult to provide a breakdown of the income at present as card payments were not able to be broken down however work was being done to ensure this was possible in the future.

RESOLVED:

- 1) To endorse the actions of officers and note the contents of the report;**
- 2) To approve re-profiled capital programmes and Programme for Growth as set out at Appendices C and D.**
- 3) To approve the virement of £222.658k from the additional resource contingency of £500k to help with the planning backlog and to deal with new major renewable energy applications**

and Nationally Significant Infrastructure Projects as outlined in section 3 and point 3.7 of the report.

- 4) To approve the virement of £130k from the additional resource contingency of £500k to help with exceptional pressures associated with gypsy and traveller applications and enforcement appeals as outlined in section 3 and point 3.8 of the report.**

REASON FOR DECISION:

To ensure that budget exceptions are brought to the attention of the Executive in order to approve remedial action where necessary.

116 TREASURY MANAGEMENT - QUARTERLY UPDATE Q1 2021-22

The Lead Executive Member for Finance and Resources presented the report which asked the Executive to note the actions of officers on the Council's treasury activities for Quarter one, 2021-22 and approve the revised Prudential Indicators.

The Lead Executive Member for Finance and Resources explained that the interest forecast would be kept under review and that a capital gain of 2.5% was reported during quarter one.

RESOLVED:

To note the actions of officers on the Council's treasury activities for Q1 2021/22 and approve the revised Prudential Indicators set out at Appendix A to the report.

REASON FOR DECISION:

To comply with the Treasury Management Code of Practice, the Executive is required to receive and review regular treasury management monitoring reports.

117 PRIVATE SESSION - EXCLUSION OF PRESS AND PUBLIC

The Lead Executive Member for Place Shaping explained that he had received a query concerning all Members having access to

private reports being considered by the Executive. It was noted that this would be looked into further.

It was proposed, and seconded, that the Executive sit in private session for the following business due to the nature of the business to be transacted.

RESOLVED:

That, in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of business to be transacted the meeting be not open to the press and public during discussion of the following items as there will be disclosure of exempt information as described in paragraphs 3 and 6 of Schedule 12(A) of the Act.

118 DISPOSAL OF EDGERTON LODGE, TADCASTER

The Lead Executive Member for Finance and Resources presented the report which updated the Executive and sought authorisation for actions relating to the disposal of Edgerton Lodge, Tadcaster.

Discussion took place regarding the proposals in the report and the Executive asked questions on a range of matters of the officers present.

RESOLVED:

- 1) To confirm that Edgerton Lodge, Tadcaster indicated on Appendix 1, is declared surplus to the Council's requirements.**
- 2) To agree that Edgerton Lodge, indicated on Appendix 1, be disposed of for residential conversion or redevelopment and that delegated authority be provided to the Director of Corporate Services and Commissioning, in consultation with the Chief Finance Officer and Lead Executive Member for Finance and Resources, to dispose of the property by either open market sale or sealed bids, subject to ensuring that best consideration is achieved.**
- 3) To authorise the Head of Operational Services**

to finalise the terms of the transaction in consultation with the Lead Executive Member for Finance & Resources, the Solicitor to the Council and the Section 151 Officer to give effect to this in principle decision.

REASON FOR DECISION:

To enable the Council to make the best use of assets, to obtain capital receipts and potentially bring forward empty homes back into use or support the improvement and development of housing.

The meeting closed at 5.27 pm.